

**NORTHERN DELAWARE
INTERGROUP
CONSTITUTION AND BY-LAWS**

Revised May 13, 2006

NORTHERN DELAWARE INTERGROUP CONSTITUTION AND BY-LAWS

ARTICLE I- NAME:

The name of this unincorporated association shall be “Northern Delaware Intergroup” and shall be referred to hereinafter as “Intergroup.” It is also sometimes abbreviated NDI or NDIAA.

ARTICLE II-PURPOSE:

The purpose of Intergroup shall be the administration and coordination of AA activities common to the various groups comprising its membership, including the maintenance of an Intergroup Office. This office shall act as a clearing house for the effective development of the AA program in the area now served by Intergroup, primarily portions of New Castle County and surrounding areas.

ARTICLE III-MEMBERSHIP:

The membership of Intergroup shall consist of each AA group or any future AA group, in the above mentioned area, which shall choose to participate in Intergroup. Each group shall elect a representative and an alternate representative (optional). Each participating group shall be entitled to one vote at regular meetings of Intergroup. **Each representative can represent only one group per meeting.**

ARTICLE IV-MEETINGS:

Regular meetings of the representatives shall be held the first Wednesday of each month at such time and place as shall be designated from time to time by the Chairperson or the representatives.

Intergroup meetings are open to all AA members; however, only officers and representatives have a vote in the proceedings. Special meetings may be called at any other time by the Chairperson or upon the request of a majority of the Steering Committee, hereafter defined, or on oral request of representatives of at least twenty-five percent of the participating Member Groups. Written notice of such special meetings by the Secretary to all representatives and/or their alternates at their last known addresses will be given at least one week prior to the designated date for such meeting. A participating Member Group is defined as one attending regular or special Northern Delaware Intergroup AA meetings.

ARTICLE V-QUORUM:

A quorum at all meetings shall consist of representatives from at least one-third of the participating member groups. Should a quorum not be present at a duly announced meeting, a subsequent meeting shall be called by written notice as provided in the foregoing article, at which meeting representatives from at least one-fifth of the participating Member Groups shall constitute a quorum. In all instances, for the purpose

of quorum determination, the most current census of registered representatives shall be utilized.

ARTICLE VI-REGISTRATION OF REPRESENTATIVES:

Each participating Member Group may register their representative, when elected, at any time throughout the year at a regularly held Intergroup meeting. It is recommended that each group elect both a representative and an alternate and that when possible the alternate will take the representative's place the following year, while the group elects another alternate to serve the following year. This will not only satisfy the spirit of rotation but allow a familiarity with the workings of Intergroup.

ARTICLE VII-OFFICERS AND MEMBERS AT LARGE:

The elected officers shall consist of a Chairperson, Vice-Chairperson, Secretary, Treasurer and three Members at Large. Officers shall not be eligible to serve as representatives or alternate representatives of specific AA groups.

ARTICLE VIII- DUTIES OF OFFICERS:

Section 1. The Chairperson shall preside at all meetings of Intergroup and shall participate as an ex officio member of all committees. The Chairperson shall appoint all committees he/she deems necessary to the orderly administration of the affairs of the association. The Chairperson shall perform all duties as assigned to him/her by the representative of Intergroup from time to time. This office shall be for a term of one year.

Section 2. The Vice-Chairperson shall perform all the duties of the Chairperson when the Chairperson is absent for any reason whatsoever. In addition, the Vice-Chairperson shall, under the supervision of the Chairperson, have responsibility and authority to supervise the operation of the Central Office. This office shall be for a term of one year.

Section 3. The Secretary shall keep correct minutes of all meetings in Intergroup and be responsible for their publication and distribution. The Secretary shall keep correct minutes of all Intergroup Steering Committee meetings and be responsible for their publication and distribution. The Secretary shall issue notices for all special meetings and keep a current record of the names, addresses and phone numbers of Intergroup Representatives and Alternate Representatives by group. This office shall be for a term of one year.

Section 4. The Treasurer shall be responsible for the financial records of all monies paid to Intergroup or any committee thereof. The Treasurer shall keep a monthly record of all monies received and/or disbursed. He/She shall report monthly, the financial status to Intergroup and submit his books and records to audit as requested. He/She shall issue an annual report, based on the calendar year, providing categorized revenues and expenditures. This office shall be for a term of two years.

Section 5. Members at large shall be responsible for helping to determine the agenda of N.D.I. This office shall be for a term of one year.

ARTICLE IX-ELECTION OF OFFICERS:

The Chairperson will appoint and announce a Nominating Committee at the December meeting who will prepare and propose a slate of nominees for election of officers. The Nominating Committee will present their proposed nominees at the January meetings. In addition, nominations may also be made from the floor at either the January or February meetings.

The Group Representatives present at the February meeting shall elect a Vice-Chairperson, Secretary, three Members at Large, and (bi-annually), a Treasurer. The Vice-Chairperson shall take office as the Chairperson one year from the time he/she took office as Vice-Chairperson.

In the event any office becomes vacant for any reason whatsoever between annual elections, the Chairperson shall give notice of an election to fill such a vacancy either for a regular or special meeting to be designated in writing at least one week in advance. In the event the office of Chairperson becomes vacant, the Vice Chairperson shall take the office of Chairperson at the time of vacancy.

ARTICLE X-STEERING COMMITTEE:

Section 1. The Steering Committees shall consist of the Officers, Chairpersons of all Committees, Editor of the TROLLEY SQUARE NEWS, Central Office Coordinator or Office Secretary, and a past Chairperson,

Section 2. Any member missing three consecutive meetings can be replaced at the discretion of the Chairperson.

Section 3. The Steering Committee shall meet regularly on a monthly basis with the meeting being held on the last Tuesday of the month except when that date is the day before the regular Intergroup Meeting, and in that event, it shall be held on the preceding Tuesday.

Section 4. The Steering Committee shall recommend to the representatives such projects, activities or committees as it shall deem, from time to time, to be in the best interests of the association. Implementation of recommendations shall be by action of the representatives.

Section 5. The Steering Committee shall annually approve a list of those members authorized to co-sign checks issued against the Northern Delaware Intergroup checking account.

Section 6. Officers and central office coordinator have the ability to vote.

ARTICLE XI-FINANCING:

The activities of Intergroup shall be financed by (a) contributions from Member Groups; (b) individual AA member contributions and (c) income derived from such projects or activities as may be authorized from time to time by the representatives.

ARTICLE XII-SOBRIETY:

In order to hold an office of the association or to be a member of the Steering Committee, a member should have been continuously sober for at least two years. In order to be elected as a representative to the association or as an alternate representative, a person should have been continuously sober for at least one year.

All Officers of the association, members of the Steering Committee and representatives may be subject to recall by a majority vote at a duly constituted meeting of representatives or by action of the individual group which he/she represents, as the case may be, for the purpose of enforcing this provision regarding sobriety.

ARTICLE XIII-INDEMNIFICATION:

Each representative and each officer and all former representatives and officers and any other person who may have served at its request, shall be indemnified by Northern Delaware Intergroup against expenses and necessarily incurred by him or her in connection with the defense of any action, suit or proceeding in which they are made parties by reason of being or having been representatives or officers of the association, except in matters as to which any such officer or representative or former officer or representative or person shall be adjudged in such actions, suit or proceeding to be liable for negligence or misconduct in the performance of duty. Such indemnification shall not be deemed exclusive of any other rights to which those indemnified may be entitled under any by laws, agreement, vote of the members or otherwise.

ARTICLE XIV- AMENDMENT TO CONSTITUTION AND BY-LAWS:

The Constitution and By-Laws may be amended at any time by a two-thirds vote of the participating members at any regular meeting providing a quorum has been ascertained to be present and providing a copy of the proposed amendment has been submitted to each representative at least thirty days before the meeting in which the action is taken on the amendment.

ARTICLE XV- TRADITIONS:

The Twelve Traditions and guidelines of Alcoholics Anonymous are accepted, approved and adopted as guides regarding the conduct of Intergroup.

ARTICLE XVI- NON-PROFIT:

(a) Said organization is organized exclusively for charitable and educational purposes including for such purposes, the making of distributions to organizations that qualify as exempt-organizations under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

(b) No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for the services rendered and to make payments and distributions in furtherance of the purposes set forth in this paragraph. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of the articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501(3)(c) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contributions to which are deductible under Section 170(c)(2) of the

Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.

(c) Upon dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (3)(c) of the Internal Revenue Code (or the corresponding provision of any United States Internal Revenue Law), or shall be distributed to the Federal Government, or to a state or local government, for a public purpose.

ARTICLE XVII- DELAWARE SERVICE ASSEMBLY REPRESENTATION:

The Chairperson, or in his or her absence the Vice-Chairperson, or designated representative will be the voting representative for Northern Delaware Intergroup at all Delaware Area Service Assembly functions.